



## **Course Agenda**

- 09:45 Registrations & Welcome
- 10:00 Role-play overview / sample exercise briefs / role-actor scripts / answers / room layouts / plan of action and your communications structure
- 10:30 Role-Play Interactives 1,2,3 (1:1 role-plays with Recruitment Director)
- 13:00 Lunch (Fully provided)
- 14:00 Role-Play Interactive 4 (1:1 role-play with Recruitment Director)
- 15:00 Written proposal exercises / example briefs / answers / the importance of spelling and grammar / templates and layout
- 17:00 The Structured Interview / questions / answers / how to plan your answers include keywords / phrases to be incorporated / example 'A' grade answers
- 17:45 Questions and Answers
- 18:00 Course Closure

Final Note: You leave the course knowing exactly what skills are required for you to demonstrate during your real assessment. You are encouraged to send your draft interview responses and draft written proposals to the Recruitment Director for evaluation.

Lastly, we schedule a 1-hour telephone training session to take place approx 48 hours before your assessment. This gives you the opportunity to practice all 4 role-plays at no extra cost.